

Cardiology Technologists Association of Nova Scotia- Annual General Meeting  
Sunday May 7 2023 Queen Elizabeth Hospital, Charlottetown PEI

Meeting called to order at 0901

1.0 Welcome & Introduction of Executive Members and Special Guests-

Tonya gave a big thank you to PEI for hosting and doing a great job.

CTANS Executive board members were introduced.

In attendance from CSCT were board members Crystal Shendaruk-President, April Forrest-Treasurer and Chair of CEU committee and Emily Coffey-Education Director

2.0 Attendance-Total of 35 Members and 21 proxies Quorum met

2.1 Proxies numbers previously delivered to person responsible for them

3.0 Approval of Agenda Motion to approve agenda by Sarah MacLean and seconded by Kristen Gastemeier For-Unanimous Opposed-Nil

4.0 2022 AGM Minutes, Review and Approval - Need to correct Erin Lawless and Lynn Sharpe's names to minutes. Motion to approve corrected minutes by Barbara Foster and seconded by Erin Saunders For-Unanimous Opposed-Nil

5.0 Business arising from 2022 AGM minutes

5.1 Old proxies to be destroyed, Motion to destroy old proxies by Michael Roach and seconded by Hilary MacNeil For-Unanimous Opposed-Nil

5.2 Giving back to the members- Act of CTANS giving a cheque in the amount of dues back to members at AGM each year. Active member-Karen Chapman Student-Bailey MacPhail

6.0 Reports

6.1 President report-Tonya Morrell Reviewed what CTANS has been busy with this year. There were multiple board meetings (mix of online or in person), the policies and bylaws were reviewed and amended, joint stocks (big part of association, it's what keeps us in align with province and the law-ie during COVID permission from government to have AGM online and be legal), legislation, attended CSCT AGM in Ottawa, making of buttons and contest for RCT week.

6.2 Provincial Director- Brittany Marsh Reviewed what CSCT (CEU standards, keep us in good standing with National, set standard for across Canada, if move makes it easier to transfer to another province if you move) vs what CTANS does (supports members ie to upload CEUs to website, amend bylaws to align with CSCT)  
She has learned a lot over the years she has been involved, encouraging others to join to see all that happens.

CSCT is graciously still covering cost of website and database at this time and sent badge clips to pass out (reps from each hospital can take back)

CSCT social media accounts are very active.

CEU opportunity, at CCC they are looking for speakers for CSCT education day (focused talks on specific topics). If you know of someone who has done a good talk and could secure a speaker and give that name to April Forest (reach out to Brittany Marsh for email), CSCT will award CEUs.

Mentioning CCC, this year is a little different, Vascular 2023 (5 different associations together to cover broader subjects) 5 day event in Montreal QC. Education for CSCT is on Friday and CSCT AGM will be on Saturday.

6.3 Vice President report-Lindsay Nicholson Review of the newsletter, social media and contest for RCT week

Celebration of week long RCT week, Newsletters, organized the Cardiology Technologist contest on social media, will run the contest again next year, and in charge of social media (let her know if you want anything posted)

6.4 Treasurer/Registrar report-Regrets from Lindsay Phillips, Presented by Tonya Morrell

Membership for NS 99 Active, 8 Inactive, 10 Not in good standing (people that have let CEUs lapse, didn't say they were coming back, or didn't pay their dues) and 13 Students. PEI 9 active, no inactive.

Review of where the money goes, amounts spent 2022 vs 2021.

NS pays \$280, breaks down into CSCT \$65, CTANS \$55, and Legal fund \$160. Inactive pays \$80, breaks down to \$55 CSCT and \$25 CTANS. PEI pays \$120 (no legal fund) and breaks down to CSCT \$65 and CTANS \$55.

Account numbers were reviewed.(Operating account total of \$35,856.26, Legal Account \$149,826.20). We now have GIC account (\$10,161.18-bank demanded to secure Corporate credit card) which covers costs of flights, hotels, travel of Provincial Director (credit card will be paid out of operating account). For a total of 195,843.64

Web fees-Old website member would pay extra (\$8) for using paypal but with the new website CTANS is paying that charge (approx \$20)

6.5 CEU/Education report-Jaye MacMullin-No longer a triennium but 10 CEUs due yearly. CEU guidelines are on the website. Differences are new forms and new values for CEUs. New CEU committee will be checking CEUs (so someone from another province will be doing the audit, not Jaye)

How to upload CEUs to the website reviewed.

6.6 Technology report-Brittany Marsh nothing to add, If anyone wants anything added to website send to Brittany Marsh (events, nominate life member, job postings, etc)

6.7 Legislation/Bylaws-Tonya Morrell-The paperwork has been amended that needed to go to Dept of Health and Wellness. Dept of Health and Wellness is in talks. We do use

Marjorie's associate Ryan whenever possible (cheaper). Waiting to hear back from Marjorie Hickey, Our Lawyer about what type of letter is needed to show support from Drs (form versus personal letter)

Bylaws were completely reviewed in January 2023, minor changes needed due to CEU changes (yearly and Dec 31 end date).

Discussion on why it is so hard to get legislated and why we should want it.

Motion to accept all Reports by Michael Roach and seconded by Melinda Troke

For- Unanimous      Opposed- Nil      Motion passed

## 7.0 New Business

7.1 Policies-Presented by Brittany Marsh review of CTANs policies done this year to align with CEU changes and changes made by CSCT to align with theirs. Policies are on the website under membership.

7.2 Breakdown of dues-Presented by Lindsay Nicholson-Where does the dues go? CSCT \$65, CTANS \$55 and \$160 to Legal Fund.

Motion made by Lindsay Nicholson to decrease NS dues to \$250 and Increase PEI to \$140 Seconded by Barbara Foster.      For-46 and Opposed-9 Motion passed

Motion made by Lindsay Nicholson to Change the split of Nova Scotia dues to \$140 for CSCT/CTANS and \$110 to Legal fund Seconded by Erin Saunders      For-Unanimous Opposed 0      Motion passed

Motion made by Lindsay Nicholson to increase Inactive dues from \$80 to \$100 seconded by Micheal Roach For-Unanimous      Opposed- 0      Motion passed

## 7.3 Q&A with CSCT President, Crystal Shendarul

Thank you, lots of good ideas from attending AGMs in each province, ways to give back to members, planning for the future, ways to give back (maybe continue paying for website or send someone from each province to CCC), they want to hear from members.

Question - Does each province have to get legislated by themselves?

Answer- Legislation is provincial, it is our law. CSCT will fully support but what do we want/need from CSCT? Resources/requirements are provincial. CSCT does provide National exam (need an exam for legislation) and NOCPs. CSCT 100% supports legislation. SK went Unionized positions that need CSCT proof of registration (no private clinics)

April Forrest- CEU committee has been in the works for 7-8 yrs. They are trying to make it a more fair and streamlined process. This will help with Legislation.

## 8.0 Elections

8.1 President- term ending AGM 2025

Unopposed Tonya Morrell

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|-----------|--|----------------------------|
| 8.2       | Provincial Director-term ending AGM 2025                                       | Unopposed Michaela         |
| Gauthier  |  |                            |
| 8.3       | Vice President- term ending AGM 2025   | Unopposed Lindsay          |
| Nicholson |  |                            |
| 8.4       | Treasurer/Registrar- term ending AGM 2026                                      | Unopposed Lindsay Phillips |
| 8.5       | CEU/Education- term ending AGM 2026 Won with majority of votes-Jaye            |                            |
| MacMullin | Counters Danielle Chitty, and Cheryl Hynes with Kristen Gastemeier supervising |                            |
| 8.6       | Technology Director-term ending AGM 2024                                       | Unopposed Brittany Marsh   |
| 8.7       | Secretary- term ending AGM 2025  | Unopposed Alicia Drew      |
|           |  |                            |
| 9.0       | Open Discussion- No discussion brought forward                                 |                            |
| 10.0      | Next AGM and Education Day: May 4 and 5 2024, Dartmouth NS                     |                            |
| 11.0      | Motion to adjourn AGM made by Barbara Foster and seconded by Erin Saunders     |                            |

Meeting adjourned at 1105